

**OFFICER DELEGATION
SCHEME**



TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES

Date: 24/3/2020	Ref No: 090
Type of Operational Decision:	
Executive Decision <input type="checkbox"/>	<input checked="" type="checkbox"/>
Council Decision <input type="checkbox"/>	<input type="checkbox"/>
Status: For publication	
Title/Subject matter: Reduction in Pest Control Services during COVID-19 Lockdown. Reclassification of pest control request that are eligible	
Budget/Strategy/Policy/Compliance – Is the decision:	
(i) within an Approved Budget	X
(ii) in accordance with Council Policy	X
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	
<p align="center">Affects all customers equally.</p> <p align="center">The reduction in Pest Control service does not discriminate against any disadvantaged or vulnerable people.</p>	

Details of Operational Decision Taken [with reasons]:

Pest Control Service to be reduced from full service to restricted service to reduce unnecessary and avoidable contact with the public during the COVID-19 pandemic Lockdown.



From date of operation decision ONLY Emergency and Essential Pest control services will be provided to the public/businesses.

Emergency Visit/Revisit - rat running around a property/business would continue to receive an immediate service. As per existing policy and COVID-19 controls.

Essential Visit/Revisit – These will be risk assessed and triaged and only if absolutely necessary will received a service/treatment. Essential jobs defined as

- i) Active, and
- ii) Internal domestic/commercial premises, and
- iii) Pest presents a public health risk to the occupants. (Such as Active rat, mice, insects infestation)

All other pest issues will be classified as Delayable – These job types will be delayed until an appropriate future time after the Lockdown period. These jobs will be reviewed weekly and customers contacted once pest control officers are able to safety visit.

Decision taken by:	Signature:	Date:
Neil Long, Assistant Director		24/03/2020
Executive Director or Chief/Senior Officer		24/03/2020
Members Consulted [see note 1 below]		
Cabinet Member/Chair		
Lead Member		
Opposition Spokesperson		

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**